

Hanoi, October 25th 2019

INVITATION TO UNUSUAL GENERAL MEETING OF SHAREHOLDERS IN YEAR 2019

To: Shareholders of PetroVietnam Power Services JSC (PV Power Services)

Board of Directors of PetroVietnam Power Services JSC (PV Power Services) has the honor of informing and inviting PV Power Services's shareholders to participate to the unusual general meeting of shareholders in year 2019 with the below information:

1. **Time:** 8.30am on October 09th 2019.
2. **Place:** 7th Floor, HH3 Building, My Dinh 1 ward, Nam Tu Liem District, Hanoi, Vietnam
3. **Participant:** All of shareholders named in the list of ownership of PVPS's shares until the date of September 20th 2019 provided by Vietnam Security Deposit (VSD).

(All of travel costs and accommodation will be paid by shareholders)

4. **Content:** According to the Agenda of the annual general meeting of shareholders
5. **Authorize to participate:**

In the case of unable to attend the Meeting, the shareholders can authorize to other person to participate (according to Authorize Letter of PV Power Services's form attached).

Please take the necessary papers with the shareholders or authorized person when coming:

Invitation, Identify Card or Passport, Authorize letter (if any) in order to make the registration procedure to participate the meeting.

6. **To make the organization thoughtful, PV Power Services recommend the Shareholders or authorized persons send the confirmation of attendance the meeting before 5.pm on Oct. 07th 2019 according to the attached form via Fax, email or courier to:**

- Petro Vietnam Power Services JSC

- Address: 7th Floor, HH3 Building, My Dinh 1 ward, Nam Tu Liem District, Hanoi, Vietnam.

- Tel: 024. 37878136/520 Fax: 024. 37878185 Email: ngocttm@pvps.vn

7. **All of documents of shareholder's meeting:** will be posted in the PV Power Services's website at: <http://www.pvps.vn>

Yours sincerely,

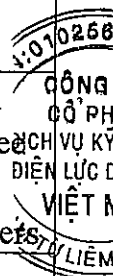
On behalf of the Board of Directors



Phan Ngọc Hiền
Chairman

PROGRAM
OF THE UNUSUAL MEETING OF SHAREHOLDERS IN YEAR 2019
PETROVIETNAM POWER SERVICES JSC
Time: 8h30 a.m, 09th October, 2019

No	TIME	CONTENT	HOST
I	Opening procedure		
1	8:00	Guests and Shareholders Welcoming.	Organizing Committee
		Shareholders register the Meeting, receive the Documents and the Vote.	
2	8:30	Opening meeting: Assembly, Statement of reason, Participants introduction.	MC
3	8:40	Report on the inspection result of Shareholders to attend the Meeting.	Control Committee as Shareholders
4	8:45	Introducing and Approving Control Committee, Meeting Secretary.	MC
5	8:55	Regulation of Work and Agenda of The General Meeting of Shareholders.	Control Committee
II	Contents		
6	9:00	Electing member of Board of Director for the term of 2017 – 2022;	Control Committee
7	9:15	The General Meeting discuss and approve the Proposals;	Control Committee
8	9:30	Introducing and Approving The Voting Committee;	Control Committee



9	9:40	Breaks;	Organization Committee
10	10:15	Announce the Result of The Vote counting.	The Voting Committee
III	Summarizing		
11	10:30	Approval on The General Meeting's Minute and Resolution.	Meeting Secretary, Control Committee
12	10:45	Closing Meeting	Organization Committee
IV	Ending		

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CERTIFICATE
PARTICIPANTS / AUTHORIZED TO ATTEND

To: The Organizers of Unusual Meeting of Shareholders 2019 –PV Power Services

1. Attending confirmation to The Unusual Meeting of Shareholders- PVPS.

Shareholder's name:.....

BR Code/ID No:Dated:/...../.....Place:.....

Address:

Tel:

I am/ We are owning..... shares (By word:.....)

2. Authorizing to attend the Meeting:

We are / I am :.....

BR Code/ID No:Dated:/...../.....Place:.....

Address:

Tel:

I am/ We are owning..... shares (By word:.....)

3. Or Authorized to attend one in two members of the BODs as following :

- ☐ Mr. Phan Ngoc Hien - Chairman of Board of Directors - PV Power Services
☐ Mr. Nguyen Minh Tuan - Director - Members of Board of Directors

Number of shares authorized: shares .

(By words:)

Content authorized by:

The attorney represents The Authorized to attend 2019 PV Power Services's Unusual General Meeting of Shareholders and implement all the Rights and the Duties relating to the number of authorized shares.

We committed to comply strictly PV Power Services's Regulation, we also take responsibilities under The Law for making this Authorization as well as committee not to provide any complaints or lawsuits to PV Power Services./.

Authorized person
(Signature and full name)

....., date month..... year 2019
Shareholder
(Signature and name, stamp if the organization)

Note: The number of owning shares as list closed in September 20th, 2019. If the shareholders authorized the Directors, the Chairman of The Board of Directors, please mark X in the box.

The original Authorization letter must be sent to The Organizing Committee before 5.00'p.m in 7th October, 2018.

Address: PetroVietnam Power Services Joint Stock Company, 7th floor, HH3 Building, My Dinh 1 ward, Nam Tu Liem district, Hanoi, Viet Nam.

Tel: 84-2437878186 Fax: 84-2437878185

